



Committee: Executive
Date: Monday 2 March 2020
Time: 6.30 pm
Venue Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor George Reynolds (Vice-Chairman)
Councillor Colin Clarke	Councillor Ian Corkin
Councillor John Donaldson	Councillor Tony Ilott
Councillor Andrew McHugh	Councillor Richard Mould
Councillor Lynn Pratt	Councillor Dan Sames

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes

To confirm as a correct record the Minutes of the meeting held on 24 February 2020 (to follow as meeting held after agenda publication).

5. Chairman's Announcements

To receive communications from the Chairman.

6. Future Funding Bicester Vision Community Interest Company (CIC) (Pages 1 - 22)

Report of Assistant Director – Growth and Economy

Purpose of report

The newly incorporated, Bicester Vision CIC (Community Interest Company) will be give a presentation to Executive about how their activities align with the Council's business plan and emerging Cherwell Industrial Strategy.

To consider whether to fund the company for a three-year period and delegate the final decision to the Corporate Director Communities, in consultation S.151 Officer and Lead Member for Economy, Regeneration and Property.

Recommendations

The meeting is recommended:

- 1.1 To receive a presentation from Bicester Vision about their plans and how these align with the Council's business plan and emerging Cherwell Industrial Strategy.
- 1.2 To delegate authority to the Corporate Director Communities, in consultation with the S.151 officer and the Lead Member for Economy, Regeneration & Property, to determine whether to support the funding of Bicester Vision for a three year term, in the sum of £15,000 per annum.

7. Local Development Scheme (Pages 23 - 42)

Report of Assistant Director – Planning and Development

Purpose of report

To seek approval of an updated Local Development Scheme (LDS) for the production of the Council's planning policy documents.

Recommendations

The meeting is recommended:

- 1.1 To approve the updated Local Development Scheme (LDS) presented at Appendix 1.

8. Housing Standards - Fees and Charges (Pages 43 - 68)

Report of Assistant Director Housing and Social Care Commissioning

Purpose of report

- 1) To seek approval of revised Houses in Multiple Occupation (HMO) licence fees and of those recoverable costs associated with the issue of certain notices and orders.

- 2) To seek approval of the introduction of fees associated with advisory visits for landlords and for the issue of Empty Homes VAT-exemption letters.
- 3) To seek approval that the periodic review and setting of HMO licence fees will, in future, be delegated to the Assistant Director Housing and Social Care Commissioning.
- 4) To seek approval of a revised *Recovery of Costs Policy* which sets out how recovery of certain enforcement costs will be applied and which, in future, makes the Assistant Director Housing and Social Care Commissioning responsible for reviewing and setting those costs.

Recommendations

The meeting is recommended:

- 1.1 To approve the proposed House in Multiple Occupation (HOM) licence fee structure.
- 1.2 To approve the revised administrative charges the Council can recover for certain notices and orders issued under the *Housing Act 2004*.
- 1.3 To approve the introduction of a fee for advisory visits.
- 1.4 To approve the introduction of a fee for issuing Empty Homes VAT-exemption letters.
- 1.5 To approve the delegation of future HMO Licence fee setting in accordance with the Housing Act 2004 and Orders under it to the Assistant Director Housing and Social Care Commissioning and Housing.
- 1.6 To approve the *Recovery of Costs Policy 2019* (Appendix 6) which includes future delegation of the setting of recoverable costs to the Assistant Director Housing and Social Care Commissioning to the extent permitted by the Housing Act 2004 and Orders under it.

9. Monthly Performance, Risk and Finance Monitoring - January 2020 (Pages 69 - 118)

Report of Executive Director: Finance and Head of Insight and Corporate Programmes

Purpose of report

This report summarises the Council's Performance, Risk and Finance monitoring position as at the end of each month.

Recommendations

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report.

10. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
democracy@cherwellandsouthnorthants.gov.uk, 01295 221589

Yvonne Rees
Chief Executive

Published on Friday 21 February 2020